

Minutes

Astley Parish Council

Date	Thursday 16 th May 2024
Time	20:00
Meeting called to order by	Chairperson : Councillor Spicer
Meeting closed	20:45

In Attendance

Councillor Spicer, Councillor Vickers, Councillor Orton, Debra Spicer (Clerk)

Apologies

Councillor Orton, Councillor Webber

Visitors

None

Absent

None

Approval of minutes

The minutes of the previous meeting (21st March 2024) were approved by the meeting and signed by the chairperson.

Matters Arising

No.	Minute details	Action
44-23	Potholes – this is an ongoing problem and needs to be reported again.	All
46-23	Dog bin – It was agreed that this would be deferred to the July meeting.	
50-23	Barking dog – councillor Spicer gave his apologies for not having taken action on this, so this will be deferred to the next meeting.	Councillor Spicer
73-22	Duke of Suffolk Monument – Councillor Spicer has approached 3 Tudor historians but has had no reply yet.	Councillor Spicer
54-23	Website – the clerk confirms that as well as ownership of the website now being under the control of the parish council, she has moved the hosting package over to a new supplier who offer 24-7 online support and has saved £72.24 in total this year. Furthermore, the new supplier (Namecheap) will be much cheaper at renewal in 2025, saving approximately £140 a year.	Clerk
49-23	Broadband in the reading room – the Clerk advised that she has looked into costs of getting broadband in the reading room. The challenge may be that Astley Reading Room is not an address listed supplier sites, and there may be issues as Astley Parish Council do not own the building. However, if funding becomes available later in the year, the clerk is happy to call a suitable supplier to discuss possible options.	Clerk
57-24	AGAR paperwork –The Annual Internal Audit Report, the Annual Governance Statement and the Accounting Statements were all discussed and signed where appropriate by the Chairman and Clerk.	
55-23	Finance The Clerk confirmed that the current bank balance is £1,252.95 16/05/2024. The council were happy to approve payments for: <ul style="list-style-type: none">• £90.00 for hire of the Reading Room for six meetings April – March 2024-25• £120.00 Clerk for May 2024• £6.84 to cover costs (postage) to Clerk	Clerk

Councillors report and items for future agenda

Updates on this month's minutes

Any Other Business (AOB)

No.	Minute details	Action
58-24	The clerk announced that she will be stepping down in this tax year due to health issues, and asked if councillors could support her in finding a replacement. Ideally, Debra would appreciate a replacement to start in September due to demands of her job, and current health issues.	All
59-24	Community Orchard – Councillor Spicer has suggested talking to the estate about permission to fence off what was a former allotment outside the rear of Brand and Forge. This is currently part of the garden at number 1 Castle Drive. Funding is possibly available from Warwickshire County Council to create a community orchard but permission would be needed from the estate first.	
60-24	Warwickshire Low Carbon Network – Councillor Spicer has suggested that we could get involved with this and speakers may come to events / meetings and provide guidance and talks about things that could help residents reduce costs.	

Next Meeting

The next meeting will be held on Thursday 18th July 2024 at 19:00

Signed: _____

Dated: _____