

# Astley Parish Council

N O R T H   W A R W I C K S H I R E

You are hereby summoned to attend the next meeting of Astley Parish Council  
This will be held on Thursday 19<sup>th</sup> March 2026 at 7.30pm  
in The Reading Room, Castle Drive, Astley

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## Agenda

1. Apologies
2. Open Forum - Astley Parishioners are invited to address the Council on any relevant topic for a maximum of thirty minutes
3. Declaration of Interests related to agenda items
4. Signing of minutes of meeting held on the 15<sup>th</sup> of January 2026
5. Matters arising from previous minutes-
  - I. comments on footpath
  - II. broken Right of Way sign
  - III. mailbox for PC mail
  - IV. Councillors' personal details
6. WCC Scott Cameron- general highways update/ VAS sign/grit bin provision.
7. Correspondence-
  - I. Severn Trent update (email)
  - II. Severn Trent Oldbury-Meriden pipeline update (emails)
  - III. Government Reorganisation Consultation (email, to be resolved)
8. Update- Chairman and clerk meeting on 17<sup>th</sup> March with representative Niamh Gwilym- for MP Rachel Taylor
9. Appoint internal auditor in preparation for AGAR 2026
10. Policies for review and adoption-
  - I. ICO Model Publication Scheme
  - II. Model Councillor Code of Conduct
  - III. Retention Policy
  - IV. Data protection GDPR Policy
  - V. IT Policy
  - VI. IT & Information Security Risk Assessment
  - VII. Internal Control and Financial Risk Assessment
11. Councillor GDPR training requirements for AGAR
12. Resolve timing of Annual Parish meeting followed by Annual Council Meeting

on 21<sup>st</sup> May, and approve dates of subsequent Ordinary Parish Council meetings 2026-27.

13. Finance

- I. Financial Report from Clerk
- II. Cheques for approval and signing by Councillors (clerk salary/stamps/printer paper/green bin subscription).
- III. Parish Council Domain autorenewal to be reviewed and approved.

14. Councillors' report and items for future agenda.

(Councillors can use this opportunity to report minor matters of information not previously included on the agenda. This should not be used as an opportunity for debate or decision making.)

**The next meeting will be the Annual Parish Meeting on Thursday 21st May 2026 at 7pm (TBC) followed by the Annual Council Meeting at 7.30pm. in The Reading Room, Castle Drive, Astley.**

Helen Billington

Clerk, 12<sup>th</sup> March 2026